



Diversity, Equity & Inclusion Summer Fellowship Program

Summer 2024 Internship – Massachusetts Executive Office of Veterans Services

The Boston Bar Association (BBA) is now accepting applications for its Diversity, Equity & Inclusion (DEI) Summer Fellowship Program for a summer 2024 paid internship position with the General Counsel's Office for the Executive Office of Veterans Services (EOVS). The Boston Bar Association and its DEI Section, in partnership with the EOVS, and with the support of the Boston Bar Foundation (BBF), aim to foster diversity, equity and inclusion within the bar and invite law student candidates demonstrating a commitment to advancing these values within the legal profession to apply for this Fellowship.

Through this program, the selected law student will participate in the EOVS General Counsel's Office summer internship program. The mission of EOVS is to advocate on behalf of all the Commonwealth's veterans and provide them with quality support services and to direct an emergency financial assistance program for those veterans and their dependents who are in need. The General Counsel's office oversees all EOVS legal matters and provides counsel and advice to the Secretary, senior management, and EOVS staff. You will help the General Counsel with providing legal direction and supervision relating to the statutory program of financial benefits and emergency services provided to eligible Massachusetts veterans under Massachusetts General Laws Chapter 115, Sections 1 through 15 and the regulations found in Title 108 of the Code of Massachusetts Regulations. In addition, EOVS oversees the State Operated Veterans Homes in Holyoke and Chelsea. Both Homes, which provide long term care facilities as well as independent living facilities to eligible Massachusetts veterans, grapple with complex legal issues including healthcare law, privacy law, employment and labor matters, probate, guardianship, estate matters, and tort law. The intern will work closely with EOVS General Counsel and gain excellent experience in legal research and writing, document review and substantive knowledge of and exposure to the practice of administrative law, healthcare law, and public/legislative law. The intern will be responsible for legal research and writing, document drafting, litigation assistance and general legal work as assigned.

The intern will be paired with attorney mentors both at EOVS and through the BBA's DEI Section. In addition, the Fellow will be invited to attend professional development and networking events held by the BBA. Finally, the Fellow will write a reflection piece at the end of the summer that will be published on the BBA's website and social media pages. The intern may be invited to speak about the program at a BBA or BBF event during or after the internship period.

The EOVS Summer Legal Internship Program is a 10-week full-time program for students completing their 1L or 2L years of law school. Interns will have the ability to support the full spectrum of legal work at EOVS General Counsel's Office. We anticipate that students will be working remotely with no more than a half day a week of in office time.

The intern will receive a \$6,000 stipend for the summer through the Diversity, Equity & Inclusion Summer Fellowship Program. This program is organized by the Boston Bar Association and funding is made possible by the Boston Bar Foundation.

For more information about the work of the Attorney General's Office, please visit <https://www.mass.gov/orgs/executive-office-of-veterans-services>.

Candidate Requirements:

- Candidates must have completed their 1L or 2L year by May 2024;
- Be currently enrolled in an ABA-accredited law school in Massachusetts;
- Commit to working 37.5 hours a week for 10 weeks between May 28, 2024 and August 2, 2024;
- Be authorized to work in the United States; and
- Have a demonstrated commitment to advancing DEI in the legal profession.

Application Information & Instructions to Apply:

Applications will be initially screened by the Boston Bar Association to ensure compliance with the above requirements. Applications will then be provided to EOVS for further review. EOVS may follow up separately with applicants to schedule an interview or request additional materials.

Applicants are encouraged to apply as soon as possible with a **final application deadline of 9:00 AM on March 29th, 2024.**

Candidates should submit applications via email to community@bostonbar.org. When submitting, please use the subject line “Last Name, First Name BBA DEI Summer Fellowship – MA EOVS. Please ensure that your attached application file name is the same as the subject line and submitted in a single PDF.

Applications must be submitted as one PDF document with application materials submitted in the following order:

- Completed Internship Application Packet (Sections I – III)
- Cover letter
- Resume
- Unofficial law school transcript
- Personal statement (prompt described on final page of this packet)

For questions, please reach out to Noah Williams, DEI, Service, & Leadership Programs Coordinator at nwilliams@bostonbar.org.

**Boston Bar Association Diversity, Equity & Inclusion Summer Fellowship
Program**

Summer 2024 Internship - Massachusetts Executive Office of Veterans Services

Please print clearly or type responses.

SECTION I – Contact Information:

First Name: _____ Last Name: _____

Mailing Address: _____

Primary Phone: _____ Other Phone (optional): _____

Primary Email: _____ Other Email (optional): _____

SECTION II – Additional Information:

Law School: _____ Expected Graduation Year: _____

Currently Enrolled? ☐ Yes, full-time ☐ Yes, part-time ☐ No

Fall 2024 Class Level: ☐ 2L ☐ 3L

Are you legally authorized to work in the United States? ☐ Yes ☐ No

Are you able to commit to working full-time from May 28, 2024 – August 2, 2024? ☐ Yes ☐ No

SECTION III – Acknowledgements:

By signing below, I acknowledge that the information included in this application is true and accurate to the best of my knowledge. I am applying to the program in good faith and will contact the Boston Bar Association in the event that I need to withdraw my application, or I receive additional funding from another program or source for this position.

I further acknowledge that if selected as the Intern, I must comply with the Massachusetts Executive Office of Veterans Services guidelines regarding conflicts, including those that may arise while I am seeking legal employment at a later date. I also acknowledge that I may be subject to a background check.

Signature

Date

**Boston Bar Association Diversity, Equity & Inclusion Summer Fellowship
Program**

Summer 2024 Internship - Massachusetts Executive Office of Veterans Services

Personal Statement Prompt

Write a personal statement of between 250-500 words in response to the prompt below. The essay can be typed below or submitted on a separate document.

Describe your commitment to public interest or government law and your interest in the work of the Executive Office of Veterans Services. Discuss your commitment to advancing diversity, equity & inclusion within the legal profession, as well as what you hope to gain from the internship.