



**Summary Sheet for BBA Proposed Public Policy Position to be Brought
Before the BBA Council by Sections/Committees**
(Attach additional sheets as necessary)

1. Organization or group requesting the BBA to take a position on a public policy proposal:

Name and firm / Office of a person submitting the request:

Phone:

Email:

- OR -

BBA Section/Committee/ or BBA created Task Force requesting the BBA to take a position on a public policy:

Section/Committee contact's name and firm/office:

Phone:

Email:

2. This proposal is to:

Create a new act

Support legislation:

House

Senate

with comments

Oppose legislation : House or Senate

with comments

Provide comments on a regulation, rule, or standing order of the court

Other

- 3. Please attach a memorandum of the proposal that includes the reasons the BBA should weigh in on this matter. In order for the Council to adequately consider the issue, the memorandum should include (a) an outline, in as much detail as necessary, of the main reasons the BBA should consider the proposal; and (b) the arguments for or against the proposal.**
- 4. Are you aware of any BBA Sections that would be interested in your proposal? If yes, please list the Sections and indicate whether or not you have contacted them:**

5. Please provide a summary of comments from other BBA Sections:

6. Has this issue been before the BBA Executive Committee or Council before? If yes, please provide details:

7. If you are aware of groups outside the BBA that may support/oppose this proposal, please identify the groups and their likely position:

8. Action taken by the Executive Committee:

**Public Policy Timeline
(To be completed by BBA Staff)**

Date on which the Steering Committee approved the position:

Date submitted to the Director of Government Relations:

Date on which the Director circulated the proposal to other BBA Sections for comment:

Date on which comments from other BBA Sections were due:

Date of the Executive Committee meeting at which action is requested:

Date of the Council meeting at which action is requested: